

**NORTH LAFAYETTE REDEVELOPMENT AUTHORITY (NLRA)\***  
**Board Meeting**

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**Thursday, June 11, 2015 at 5:30 p.m.**  
**Lafayette City Parish Council Briefing Room**  
**705 W. University Avenue**  
**Lafayette, Louisiana**

**MINUTES**

1. **WELCOME/CALL TO ORDER:** President, Chris Williams called the meeting to order at 5:42 p.m.
2. **COMMUNITY COMMENT/INTRODUCTION**
3. **APPROVAL OF AGENDA**  
**Motion:** To approve by Miller, Second by Moore-Flugence, Unanimous approval.
4. **FINANCIAL OPERATING INFORMATION:** Treasurer, Shytishia A. Moore-Flugence  
**Recommendations by Treasurer: Motion:** To adopt in globo as amended by Moore-Flugence, Second by Miller, Adopted as Amended. See attached Item 1.
  1. For the Board to retain CPA as soon as practical
    - a. Presentation given by Mr. Bryan Joubert, Burton Kholder Firm; further that they contacted state auditor on NLRA behalf. At this time, NLRA in compliance and a notation regarding same has been made to the state auditor. **Motion:** By Moore-Flugence to retain Burton Kholder, Second by Miller, Approved.
  2. NLRA use Quick Books online version for accounting
  3. NLRA to open a bank account at Midsouth Bank  
NLRA submit application for EIN with Internal Revenue Service using P. O. Box \* (prior approval for authority to obtain at Moss Street Station by commission vote) as legal domicile
  4. Unanimous ratification of application for Capital Outlay Fund submitted June 10, 2015
  5. Withdrawn
  6. To form a committee to submit names of potential candidates to serve as Executive Director of the Board
  7. To form a committee to submit names of potential candidates for bookkeeper
  8. To complete LPTFA and LCG application request for funding
5. **MINUTES AND APPROVAL OF BOARD MINUTES:** Secretary, Fannie Barrington  
**Motion:** To approve by Miller, unanimous approval.
6. **REPORTS OF COMMITTEES**
  - A. **Chairman of the Board Report:** Chair, Chris Williams  
**Dispensed**
  - B. **Financial and Budget Report:** Chair, Shytishia A. Moore-Flugence
7. **UNFINISHED BUSINESS**
  - A. Possible funding sources and necessary application processes.  
**Motion:** Unanimous approval of committee recommendations as below:
    1. Lafayette Consolidated Government
    2. LPTFA  
Submit three applications for \$849,000.00 total
    3. LEDA  
Submit for small business development specialist to be funded after approval from LPTFA
    4. HRI  
Williams to set meeting in New Orleans for funding discussion
  - B. **Facility for NLRA**
    - a. LCG

- Motion:** For Williams to send letter to LCG President requesting space/staff for NLRA, second by Moore-Flugence, Approved.
- b. District 4 Planning Commission  
Committee to request meeting with Mr. Kevin Belanger, CEO, District 4 Planning Commission, South Central Planning & Development Commission
  - C. Funding Request from LCG (See discussion above Item #4)**
    - a. Accounting Requirements (retaining CPA for FY 2014-2015)
    - b. Computer/Software
  - D. Acquisition of Adjudicated Properties**
    - a. Update -Adjudicated Property Ordinance  
**Motion:** To request that NLRA granted priority in rank, with adjacent land owners first.
    - b. Plan to tour of neighborhood to view abandoned properties – No action
  - E. District 4 Planning Commission (No Action)**
  - F. Request for Capital Outlay Funds**  
**Motion:** For Williams to contact Butch Spears, Clerk of the House, reference Resolution to study criminal activity within NLRA and address  
Need to scan and send NLRA Commissioner member names, contact information, terms of office.  
Inez with La. State Rep. Pierre's office completed. NLRA in compliance at this time.
- 8. NEW BUSINESS**
- A. Presentation by SMILE**  
Presentation on SMILE mission and opportunities available by Roxanne Chaisson-Pitre, SMILE CAA, Equal Opportunity Office; Kevin Davis, SMILE CAA, Program Manager;
- 9. ADJOURNMENT – 6:45 p.m.**

Respectfully Submitted,

**ORIGINAL SIGNED BY  
STEPHANIE CORNAY DUGAN**

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Stephanie Cornay Dugan,  
Recorder of minutes for this meeting only

1.

**TREASURER'S REPORT**  
**NLRA JUNE MEETING**

The following recommendations are being made to the Board:

1. The board retains as CPA as soon as practical
  - a. Bryan w/ Burton Kholder to make presentation
2. The board to utilize quick books online as soon as practical
3. Open a bank account at either Chase or Midsouth, as soon as practical
  - a. There is still a need for the tax ID number. The board needs to establish a principal place of business. As soon as this is accomplished, 1 and 2 can be completed.
4. Ratify the application for Capital Outlay funding
  - a. Application was completed on June 10, 2015
5. Revise the proposed budget to conform with the Capital Outlay application
6. Identify potential candidates to serve as Executive Director of the Board
7. Identify potential candidates to be hired as a bookkeeper.
8. Complete as soon as practical the application for LPTFA funding as LCG

Sam Flugence, Esq  
Treasurer